

Agenda

Meeting name	Meeting of the Audit and Standards Committee
Date	Tuesday, 24 March 2020
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray, Leicestershire LE13 1GH
Other information	This meeting is open to the public

Members of the Audit and Standards Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	J. Douglas (Chair)	J. Wilkinson (Vice-Chair)
	R. Bindloss	R. Browne
	R. Child	R. de Burle
	A. Hewson	S. Lumley
	D. Pritchett	R. Smedley

Quorum: 5 Councillors

Meeting enquiries	Democratic Services
Email	democracy@melton.gov.uk
Agenda despatched	Monday, 16 March 2020

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 19 November 2019.	1 - 6
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate, in respect of items to be considered at this meeting.	7 - 8
4.	EXTERNAL AUDIT ANNUAL PLAN 2019/20 Ernst Young, the External Auditor to present the 2019/20 Audit Plan which includes an analysis of key risks, the audit strategy, reporting and timescale.	9 - 50
5.	INTERNAL AUDIT UPDATE The Head of Internal Audit to submit a report updating Members on progress made in delivering the 2019/20 Internal Audit Plan and key findings arising from audit assignments completed.	51 - 78
6.	INTERNAL AUDIT PLAN 2020/21 The Head of Internal Audit to submit a report which provides the Committee with a copy of the draft Internal Audit Plan for 2020/21 and the Internal Audit Charter, for review and formal approval, in line with the requirements of the Public Sector Internal Audit Standards.	79 - 104
7.	ETHICAL STANDARDS POLICIES The Monitoring Officer to submit a report seeking approval of the Anti Bribery Policy and the Gifts and Hospitality Policy.	105 - 126
8.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	